



IMPORTANT – Contract Renewal Notification

(Please post to FREEPOST Recruitment & Contractors Services)

It is extremely important that you inform us of every new contract that you engage with. HMRC could enforce their **24 month rule** and subsequently classify you as a deemed employee of the end user. By informing us of your current contract start date each time we will log this on our system and notify you at around 20 months into your contract, so that you may make alternative arrangements.

PLEASE BE AWARE – HMRC can reclaim all tax benefits from you (with interest) if you fall foul of this rule!

Signed: _____ New Contract Start Date: _____

Name: _____ Collective Reference No: _____



USE ONLY

Actioned by:

Date:



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